Great Salt Lake Council

2012 Annual Commissioner Service Plan

The Annual Commissioner Plan for the Great Salt Lake Council gives specific reason for recurring and supportive visits with units by the commissioner.
The plan follows the natural flow of adding new members, purchase of uniforms, preparation for summer camp, unit program planning, and replacement of adult leadership. The plan includes the following commissioner functions:

1. Membership Inventory. Conducted in September before the unit's annual renewal meeting.
2. Uniform Inspection. Held for Cub Scout packs in the fall, Boy Scout troops, Varsity teams, and Venture crews in the spring and fall. The commissioner helps unit leaders and lends dignity to a high-morale event. Encourage uniform for all members. Develops unit pride.
3. Quality Unit Measurement. Conducted by the commissioner during the charter renewal meeting, with the council reporting to the national office by December 31.
4. Unit leadership Inventory. Conducted by the commissioner and unit committee in July, August, and September. Find out who will continue and who will drop. Visit inactive adults. Recruit new adults.
5. Charter Presentation Ceremony. Held 30 days after renewal of the charter. The commissioner presents the charter at an event of the chartered organization (not unit). Make it special.
6. Unit program Planning. Commissioner visit with unit leaders to help where necessary with the planning process. With a new program year starting September 1, a unit's annual plan should be completed by August 31.
7. Youth Protection Visit. Explain and promote latest training, booklets, and videos about BSA Youth Protection at a meeting of unit adults.
8. Other Commissioner Functions. Ongoing – help units solve problems, improve unit program, and provide other help.

Action	Who	Cycle	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Charter Renewal Executive Officer visit	District executive & head of chartered organization	90 days prior to the charter renewal date	√	√	√	√	√	√	√	√	√			
Membership Inventory	Commissioner & unit committee	Prior to charter renewal meeting								√	√	√		
Charter Renewal Meeting	Commissioner, unit committee chairman, and COR	45 days prior to the 1st day of charter renewal month									√			
Charter Turn In Meeting	Commissioner, unit committee chairman, and COR	20 days prior to charter renewal month										√	√	
Submit to Service Center	Commissioner or unit committee	15 days prior to charter renewal month											√	
Commissioner Service Plan Charter Presentation	Commissioner & charter organization representative	60 days after charter renewal completed		√		√								
Journey to Excellence Goal Setting	Commissioner & unit leader	Unit charter renewal meeting	√	√									√	√
Review Quality Unit Measurement	Commissioner & unit leader	Unit charter renewal meeting				√		√			√	√	√	
Submit Completion Goals	Commissioner & unit leader	Unit charter renewal meeting											√	
Membership Inventory	Council Membership Committee	With an invitation to camp			√		√							
Unit Leadership Inventory		45 days prior to the 1st day of charter renewal month								√	√	√		
Unit Uniform Inspection			√	√	√	√	√	√	√	√	√	√	√	√
Unit Program Planning										√				
Youth Protection Visit			√				√							