# **Boy Scout Troop 998**

#### **Emergency Preparedness Mobilization Plan**

#### Purpose of the Plan

- To provide a structure for timely and dependable response to planned and unplanned emergency conditions.
- To provide a method for effective mobilization of Boy Scout Troop 998 to serve people in need due to an emergency.
- To provide support to the local community during emergency situations.

#### **Definitions**

- 1. *Emergency*: A situation requiring prompt action.
- 2. *Disaster*: An occurrence of widespread destruction and distress.
- 3. *Emergency Conditions*: Conditions that are potentially life threatening, could damage property, and require immediate action to protect such people and property.
- 4. *Natural Disaster*: A disaster caused by natural elements. A natural disaster may include tornados and high winds, thunderstorms, fires, severe winter conditions, earthquakes, and floods.
- 5. *Man-Made Disasters*: A disaster caused by the actions of humans. A man-made disaster may include chemical spills, radioactive contamination, power failure, terrorism, etc.
- 6. Boy Scout Troop 998: A Boy Scout Troop chartered by the Bountiful 54<sup>th</sup> Ward of the Bountiful Heights Stake of the Church of Jesus Christ of Latter-day Saints. The troop membership consists of adult leaders and boys ranging in age from 11 years old to 13 years old.
- 7. *Chartering Organization:* An organization such as a church or civic group that chooses to sponsor a Boy Scout troop.

#### **Bountiful City Emergency Response Overview**

Boy Scout Troop 998 is chartered to the Bountiful 54<sup>th</sup> Ward located in Bountiful, Utah. The City of Bountiful is divided into geographic emergency response zones which are in turn divided into smaller emergency response areas. Each emergency response area is broken down into neighborhoods. Area coordinators are assigned to each area with neighborhood coordinators assigned to each neighborhood.

Boy Scout Troop 998 is located in Area 54 of the Bountiful Utah Heights zone.

The disaster and emergency response in Bountiful City is coordinated by the City Manager in conjunction with the Bountiful Police Department. The Chief of Police and the Chief of the South Davis Metro Fire Agency would work together to coordinate resources between the agencies.

#### **Mobilization Plan**

The Troop 998 Mobilization Plan was created to provide for a mobilization of the troop in an organized manner. The troop may be called upon to provide assistance in the event of an emergency or disaster whether man-made or natural that affects our local community.

In general, the members of Troop 998 could serve as runners to carry messages if other means of communication are not available. In the event that a shelter is established at the Bountiful 34<sup>th</sup>, 54<sup>th</sup>, and Ward Canyon Ward church building located at 540 North 1200 East in Bountiful, the members of Troop 998 could be asked to assist with the set-up and operation of the shelter. Members of Troop 998 could also be asked to assist with the set-up and operation of other shelters that could be established in other locations within the boundaries of Area 54. The members of Troop 998 could be asked to assist in disaster clean-up and other non-life threatening emergency situations within the boundaries of the Area 54.

In addition to responding to requests for assistance from its Chartering Organization, Troop 998 may be requested to coordinate response actions with the Boy Scout troops chartered to the Bountiful 34<sup>th</sup> Ward and the Ward Canyon Ward. All three units meet in the same building and share geographic boundaries. If a coordinated response involving more than one of the units would be beneficial Troop 998 will provide personnel if they are available.

At no time will Scouts be asked to participate in search and rescue operations that involve dangerous or life threatening situations such as floods, collapsed structures, etc. These types of operations will be left to adults who have been trained in this type of response. Scouts will not be asked to participate in triage beyond basic first aid. Triage of severely injured persons will be left to adults who have been trained to perform this type of operation.

#### **Mobilization Steps**

- Step 1: The Area Emergency Coordinator (the Bishop of the Bountiful 54<sup>th</sup> Ward (Chartering Organization for Troop 998)) or his designee will contact the Scoutmaster, or other adult leader if the Scoutmaster is unavailable, and request the assistance of the Boy Scout Troop.
- Step 2: The Scoutmaster will contact the Senior Patrol Leader (SPL) and inform him of the need and request that all members of the troop be contacted. The Scoutmaster will provide the SPL with the time and place to meet as well as any equipment that each Scout should bring. The Scoutmaster will have the SPL read back the information to ensure accuracy. (See Phone Call Rules Below)
- Step 3: The SPL will then contact the Assistant SPL and provide him with the information that he has received from the Scoutmaster. He will insure that the ASPL writes down the information and have the ASPL read it back to ensure accuracy. He will request that the ASPL then contact the Patrol Leaders and have them contact the members of their patrols. (See Phone Call Rules Below)
- Step 4: The Patrol Leaders will contact the ASPL after they have made contact with or attempted to contact each member of their patrols. They will report to the ASPL the names of the Scouts that were contacted and those who were not and whether or not they will be able to respond. (See Phone Call Rules Below)
- Step 5: The ASPL will call the SPL and report the names of the Scouts contacted and those who were not contacted and whether or not they will be able to respond. (See Phone Call Rules Below)

- Step 6: The SPL will call the Scoutmaster and report the names of the Scouts contacted and those who were not contacted and whether or not they will be able to respond. (See Phone Call Rules Below)
- Step 7: Once the troop is mobilized and if necessary, the Scoutmaster in conjunction with the SPL and Area Emergency Coordinator will create a rotation schedule that will provide the members of the troop with adequate time for rest.

#### **Phone Call Rules:**

- 1. Call until you talk to a person. Only leave a message on a machine if you are unable to make contact after 3 or 4 phone calls.
- 2. Insure that the Scout called has pen and paper.
- 3. Read the information slowly and clearly.
- 4. Ask that the Scout read the information back to verify.

#### **Roles and Responsibilities**

Senior Patrol Leader	Call Assistant Senior Patrol Leaders and the
	Scoutmaster
	Set a date for drills
	Evaluate and update the plan
Scoutmaster	Call all Assistant Scout Masters
	Be single point of contact to emergency officials
	Set a date for drills
	Evaluate and update the plan
Assistant Senior Patrol Leader	Call designated Patrol Leaders and brief them on
	information to give their patrol
	Evaluate and update the plan
Patrol Leader	Call patrol and distribute information to them
	regarding the emergency
Scout	Respond to the emergency as requested

### **Communication Contingency Plan**

If phones are unavailable two means of communication remain. Neighborhood coordinators and Area coordinators within Area 54 have GMRS radios. Channel 2021 is used as the Area 54 Net and is coordinated by a Radio Coordinator. The Scoutmaster will make contact with the Area 54 Net and request that Neighborhood Coordinators contact the Scouts within their neighborhood and give them the necessary information.

Additionally, personal contact could be made with each Scout. This would be more difficult and would require troop leaders to find a means of transportation to the house of each Scout to make contact. Patrol leaders could delegate some of this contact to other members of their patrols at their discretion, depending on location.

## **Contact Information**

See Current Troop Roster.

#### **Troop Resources**

- 3 Large Spring Bar Tents, Sleep 6 to 8 people
- 8 Small Two Man Tents of Various Makes
- 2 14'x12' Gazebo Type Screen Houses, no floors
- 1 Spring Bar Deluxe Screen House, no floor
- 1 3 Burner Camp Chef Propane Stove with 20lb Propane Tank
- 1 3 Burner Coleman Stove with White Gas Tank and Propane Adaptors for Use With 16 oz. Bottles or 20lb Tanks
- 1 2 Burner Colman Stove for Use With 16 oz. Propane Bottles
- 1 Single Burner Propane Stove for Use With 16 oz Propane Bottles
- 2 Single Burner White Gas Backpacking Stoves

Assorted pots, pans, griddles and utensils for cooking and clean up

- 3 Long Folding Tables
- 1 Small Metal Folding Camp Table
- 2 Food Storage Coolers
- 1 5 Gallon Igloo Water Cooler
- 5 5 Gallon Water Storage Containers
- 1 2 Gallon Collapsible Water Container
- 2 Water Purification Pumps
- 1 Camp Shower
- 1 Coleman Propane Lantern
- 1 Small Hatchet
- 1 Folding Camp Saw
- 7 Tarps of Various Sizes and Materials
- 1 Fire Drum with Legs

#### **Evaluation Process**

This plan should be tested twice a year. These semi- annual tests should happen at random so that they will occur like a real mobilization. To evaluate the effectiveness of the plan, it must be compared to its goals and its purpose: "To provide a structure for timely and dependable response" and an "effective mobilization of Troop 998 to serve people in need due to an emergency." Based on these stated guidelines, we can ask questions to assess the reliability of the process and find areas of improvement. After the test, asking the troop the following questions is a necessary process for evaluation.

- 1. Did you understand the mobilization procedures? If not, what part(s) did you not understand?
- 2. Who, how, and when were you contacted about the mobilization?
- 3. Were instructions clear? If not, what could be improved?
- 4. Was the mobilization conducted in a timely manner that would be applicable in an actual emergency?
- 5. Do you think the test was close to what might happen during an actual emergency?
- 6. What was the greatest source of conflict, friction, or lack of communication encountered during the mobilization?
- 7. Can you think of any way(s) the process could be improved?
- 8. What were the successes of the mobilization?
- 9. On a scale of one to ten, one being the least, and ten being the most, how successful was the mobilization?