Annual Varsity Team Planning Clinic (3-4 Hours)

Before the Clinic:

1. Reserve/Find a good offsite location (Cabin, Someone's Home with plenty of room, Restaurant).
2. Speak with each Program Manager to review the previous year and evaluate their field of emphasis.
   - Have them meet with the Program Advisor over their field of emphasis
   - Have them come up with goals/ideas/priorities for next year.
3. Speak with Team Captain and Squad leaders to review previous year
   - Have them come up with goals/ideas/priorities for next year.
   - Prepare the Team Captain to run the Clinic.
4. Come up with your own goals/priorities for next year. (Have a super activity each quarter, Go camping each month, Do a team sports clinic for a sport we haven't done, Do a service project quarterly, Do an annual High-Adventure activity, Each Team member advance at least one rank)
5. Plan for some games/activities and food.
6. You may want to do the Team Leadership Training in conjunction with the Planning Clinic (4 hours).
7. Find all of the calendars you can to record any possible conflicts/upcoming events (School, Church, Council, District, Family).

Stuff you need for the clinic:

Chalk board (something big to write on)
Post It Notes (lots)
Big Calendar for all to see or little calendars for each to use
Equipment for the games/activities
Advancement Records
Varsity Team Program Features (http://www.scouting.org/scoutsource/BoyScouts/Resources/VaristyProgram.aspx)
Troop Program Features (http://www.scouting.org/scoutsource/BoyScouts/Resources/Troop%20Program%20Features%20Vol,-d-,%20I%20-%20III.aspx)
Food!!!!!

The Clinic:

Welcome/Opening (5-10 minutes) – Warm-Up, Varsity Pledge, Pledge, Prayer

1. **Brainstorming** (30 Minutes) – Team Captain
   - Everyone Takes part, All ideas are good, No Criticism, Ideas are stated briefly, It's OK to build on another's idea, use all 5 fields of emphasis.

Action Break (10 Minutes)

2. **The Team's Program** (60 Minutes) – Team Captain
   - Determine Goals for the coming year
   - Take a look ahead (upcoming events, repeat activities from last year, pencil them in)
   - Pick and choose (each PM chooses an activity in a round robin fashion)
   - Check the resources (funding, potential conflicting events, help from neighbors/parents)
   - Build the program (put it together)

Action Break (10 Minutes)

3. **The Planning Steps** (30 Minutes) – Team Captain or Adult Leader – This is actually a training
   - Define the Goal
   - Locate the resources
   - List the alternatives
   - Make a decision
   - Outline a plan
   - Put the plan into action
   - Evaluate

Action Break (10 Minutes)

4. **Project Planning** (60 Minutes) – Team Captain
   - Pick a Project - divide into groups and get assigned a high adventure project for the year.
   - Plan the Project – use the Team Activity Worksheet to fill in the details with the 7 steps.
   - Share the plan -

Closing (5 Minutes) – Coaches Corner, Prayer

Team Leaders Meetings should be Quarterly, Monthly and Weekly.